

SKYKOMISH SCHOOL DISTRICT #404

October 26, 2016

SCHOOL BOARD MEETING MINUTES

CALL TO ORDER: The meeting was called to order at 6:39 p.m. followed by the Pledge of Allegiance.

ROLL CALL: Mr. Robinson-Chair present, Mr. Woodford-Vice Chair present, Mrs. Luker present, Mr. Atkinson present and Mrs. Eburn present. Student Representative Hannah Jay absent.

- A. **CHANGES TO THE AGENDA:** Add final reading of the 1000 Series and Warrant #'s 15091-95 in the amount of \$4,425.77. Mr. Atkinson made a motion to approve the agenda with the changes. Mrs. Eburn 2nd. Motion carried.
- B. 2016 BNSF Summer Clean up Report. Mr. Jeff Hamlin and Andrew Vining of Farallon gave a Power Point presentation to the Board summarizing the 2016 summer Hot Water Flushing Operation.
- C. **COMMUNITY LIAISON REPORT:** Mr. Atkinson updated the board on his activities. He spoke about the school's highway sign needing cleaning and updating. It does have power to it still.
- D. **CONSENT AGENDA.** Request Approval of: Minutes of the September 28, 2016, Special Meetings of September 14 and October 12, 2016.

Warrants #15037-15090. General Fund: \$53,446.90, ASB Fund: \$670.49, Voided Checks: \$170.49, Payroll Checks: \$1,223.64, Payroll Taxes: \$24,249.32, Direct Deposits: \$66,634.47, Payroll A/P \$5,053.58, Total Payroll: \$137,877.91.

Miscellaneous: None

Enrollment: FTE (53.76); Head-Count (55.0), SPED (14 –25% Preschool: 8

Mr. Woodford made a motion to accept the consent agenda. Mrs. Eburn 2nd. Motion passed.

E. **COMMUNICATIONS, CORRESPONDENCE, REPORTS**

1. Financial Reports (C. Daniels) Revenue/Exp. Reports, Fund Bal. Report,
 - a. Property Tax Report
2. **Staff Reports:** *Ann Walker reported on the field trip to Remlinger Farms. Mrs. Walker also thanked the Board for hiring Mr. Jay.*
3. **Superintendent Report and Recognitions:** *The Superintendent covered the following items in his monthly Report: Students of the Month,, WASA Fall Conference, Schoolwide CPR & AED Training, PSAT & ACT Testing, Great Washington Shakeout (Earthquake)Drill, Remlinger Farm Field Trip, Coffee and Conversation with the Superintendent., Dental Day, upcoming PTSO Halloween Party and Community Dinner. Under Facilities, & Transportation the Superintendent reported on the Teachers Cottage improvements, Shed for the Teacherage, Fire Panel and Vehicle maintenance. Personnel: Mr. Jay accepted Terra Griffin's resignation. The position has been posted and the interview process will begin in November.*
4. **Board President Report:** *John Robinson working on bulk first aid supplies to add to the District's emergency supplies.*
5. **Legislative Representative Report:** *Dan Woodford –Nothing new to report.*
6. **Student Representative Report:** *Hannah Jay – ASB Elections were held. The Drug and Alcohol Team is doing Red Ribbon Week and Krispy Kreme Fundraisers. The Book Club is going well. ME2WE is having a food drive. POP Culture, Robotics and Catering are all going well. Basketball will start on November 14, 2016 if enough players are signed up.*
7. **Association Report:** *None.*

PUBLIC COMMENTS:

The public is invited to attend Board meetings and will be given limited time during the open forum to voice opinions or concerns, except that all public or Board criticism of personnel of the District shall be heard only in executive session with the employee against whom the complaint is lodged present. (A written request to speak with the board in executive session must be received by the Superintendent five (5) business days prior to the Board meeting). No Board action may be taken under public comments.

F. AGENDA ITEMS:

Old Business:

- 1) Approve Transfer Switch Install Contract. Mr. Woodford made a motion to accept the quote from S&M Electric. Mrs. Luker 2nd. Motion carried.

New Business:

- 1) Community Service Hours. Mr. Atkinson had questions about the process once a request has been received. Ms. Slone responded to the question. Mr. Atkinson feels there should be a protocol developed for responding to requests relating to community service hours, possibly developed by the Dean of Students. Mr. Jay said he would have preferred this being brought to his attention first and is willing to develop a protocol for this.
- 2) Approve quote for Gas Heating Stove at the Teachers Cottage. Mr. Atkinson made a motion to approve the quote from Anderson Fireplace. Mr. Woodford 2nd. Passed.
- 3) Tabled. Skea Memorandum of Understanding.
- 4) Approve 1st Reading of the Volunteer Handbook. Mr. Woodford made a motion to approve the 1st reading of the Volunteer Handbook. Mrs. Eburn 2nd. Passed.
- 5) School Board Evaluations. The board wants the board protocol incorporated into the procedures.
- 6) Mackner Donations. The board discussed various ways to use the donations made in memory of Bob Mackner; individual community service awards in the Mackner name, scholarships, memorial brick or field trips in his name to Museum of History and Industry. No decision made at this time.
- 7) Kitchen Manager Resignation. Mr. Woodford made a motion to accept Terra Griffin's resignation as Kitchen Manager/Cook. Mr. Atkinson 2nd. Motion carried.
- 8) Approve 2nd Reading of the 1000 Series. Changes made to Policy 1210 and revision dates need to be inserted in all the 1000 policies. Mr. Woodford made a motion to update the entire 1000 Series. Mr. Atkinson 2nd. Motion carried.

Adjournment: Mr. Woodford made a motion to adjourn. Mrs. Eburn 2nd. Meeting adjourned at 8:34 p.m.



John Robinson, Chairman