

SKYKOMISH SCHOOL DISTRICT #404

April 27, 2016.

Regular Meeting

Skykomish Community Center

SCHOOL BOARD MEETING

MINUTES

Regular Meeting

- A. CALL TO ORDER:** The meeting was called to order at 6:33 p.m. followed by the Pledge of Allegiance.
- B. ROLL CALL:** Mr. Robinson-Chair, present. Mr. Woodford-Vice-Chair, absent, Mrs. Luker, absent, Mr. Atkinson, present, Mrs. Eburn, present and Student Representative Ms. Kyras Woodford, absent.
- C. CHANGES IN AGENDA:** Add Warrant #'s 14675-81 in the amount of \$3,684.59. Remove #12 and 13 Policy No. 5011 and Procedure No. 5011P. Add under the action agenda; Policy No. 3115, Homeless Students to # 12, matching funds in the amount of \$12, 500 to apply for a grant from PSE for the manual transfer switch. # 18, Add Executive Session to discuss student discipline issue. Mr. Atkinson made a motion to accept the changes to the agenda. Mrs. Eburn 2nd. Motion passed.
- D. COMMUNITY LIAISON REPORT:** Mr. Atkinson updated the board on his activities Also informed the board that one of our students made the varsity soccer team for Sultan High School.
- E. CONSENT AGENDA.** Minutes of the Minutes of March 30, 2016 Regular Meeting.
Warrants #'s #14616-14674 General Fund; \$25,597.31 ASB Fund \$216.30 Voided Warrants: \$0) Payroll Checks \$2,129.45 Direct Deposits \$60,195.21, Payroll Taxes \$22,710.87 and Payroll AP \$42,799.83 for a total of \$153,648.97.

Enrollment: FTE (41.0); Head-Count (42.0), SPED (132 – 31%)

Mr. Atkinson made a motion to accept the consent agenda. Mrs. Eburn 2nd. Motion passed.

F. COMMUNICATIONS, CORRESPONDENCE, REPORTS

1. Financial Reports: -Revenue & Expense and Fund Balance Report
 - a. Property Tax Report
 - b. Audit Worksite

Staff Reports:

1. Mr. Grider updated the board on the generator. He has obtained a 35kw but would like to see the school with a 45kw or 100kw generator since that would run the entire school. Mr. Grider will continue to work towards that goal. He also presented a new proposal regarding a grant opportunity from PSE for the manual transfer switch. This grant does require matching funds from the District. The grant is for \$15,000 but requires a match of \$12,500.
2. Mrs. Dempsey presented two proposal to the board:
 - a. Restaurant Management/Worksite Learning Class the Restaurant Management class will cover accounting, inventory, and staff management, menu planning and cost management. Students will gain real life experience through this course.
 - b. Catering Service as part of the Culinary Arts class. The catering service will make products to be purchased by Sky Deli.

Superintendent Report and Recognitions:

Superintendent Schmidt updated the board on the student and staff activities for the month of April and upcoming events. Staff Appreciation Week was done differently this year and went very well. The classified and certificated were done at the same time. An abundance of great food prepared by staff. Students went on several field trips this month. Staff will be looking at several remediation programs during professional development time. A decision on which program to be used will be made soon.

6. Board President Report: John Robinson and Chad Musser attended an Emergency Preparedness Meeting. This meeting gave an overview of a number of emergency events. The message that was taken away from the meeting was that everyone (all agencies/counties) need to work together. Discussion on how we work together locally. This was mostly Snohomish County but there were representatives from King County there.
7. Legislative Representative Report: None
8. Association Report: Ann Walker thanked the board for all their support.

PUBLIC COMMENT(S):

The public is invited to attend Board meetings and will be given limited time during the open forum to voice opinions or concerns, except that all public or Board criticism of personnel of the District shall be heard only in executive session with the employee against whom the complaint is lodged present. (A written request to speak with the board in executive session must be received by the Superintendent five (5) business days prior to the Board meeting). No Board action may be taken under public forum.

G. AGENDA ITEMS:

Old Business:

- 1) Approve 2016-17 School Calendar. Mr. Robinson sent out a survey with four calendar choices attached to gather input from staff on which calendar they preferred. Calendar No. 1 was chosen by the majority of those surveyed. Mrs. Eburn moved to approve calendar No 1 for 2016-17. Mr. Atkinson 2nd. Motion carried.
- 2) Community Service Hours. Mrs. Eburn made a motion to establish 25 hours a year, 9-12, cumulative with a 100 hours minimum for graduation. The board feels the students need to be more accountable in performing and tracking the hours. Mr. Atkinson 2nd. Motion carried.

New Business:

- 1) Mr. Atkinson made a motion to accept Grant No. 758, Healthy Kids, Healthy Schools In the amount of \$31,758. Mrs. Eburn 2nd. Motion carried.
- 2) Letter of Support. Mr. Atkinson made a motion to approve a Letter of Support for the Healthy Kids grant. Mrs. Eburn 2nd. Motion carried.
- 3) Spring Expedition. Dallas Robinson presented a proposal to the board for a spring expedition for Spring Break 2017. This is based on the Summer Institute Program which took place from 2003-2005. The trip route will be in Washington and Oregon following the last part of the Lewis and Clark Expedition, Mr. Robinson is asking for approval for the trip and budget not to exceed \$8000. Chaperones' are willing to waive their stipends if needed. Mrs. Eburn made a motion to approve the Spring Expedition with a budget of \$8000. Mr. Atkinson 2nd. Motion carried.
- 4) Restaurant Management/Worksite Learning Class. Mrs. Eburn made a motion to approve the course as being presented to OSPI with the opportunity to cancel the course if the financial aspect hasn't been established by the next board meeting. Mr. Atkinson 2nd. Motion carried.
- 5) Culinary Arts Catering Service. Mr. Atkinson made a motion to approve the Culinary Arts Catering Service. Mrs. Eburn 2nd. Motion carried.
- 6) Policy and Procedure No. 5010. Nondiscrimination .Mrs. Eburn made a motion to approve 1st reading of Policy and Procedure No. 5010. Mr. Atkinson 2nd. Passed.
- 7) Policy and Procedure No. 3210. Nondiscrimination. Mr. Atkinson made a motion to approve 1st reading of Policy and Procedure No. 3210. Mrs. Eburn 2nd. Passed.
- 8) Policy No. 6220. Bid Requirements. Mr. Atkinson made a motion to approve 1st reading of Policy No. 6220. Mrs. Eburn 2nd. Passed.
- 9) Procedure No.3207P. Harassment. Mrs. Eburn made a motion to approve 1st reading of Procedure No. 3207P. Mr. Atkinson 2nd. Passed.
- 10) Policy No. 3115, Homeless Students. Mrs. Eburn made a motion to approve the 1st reading of Policy No. 3115. Mr. Atkinson 2nd. Passed.
- 11) Digital Art Class. The cost for this class is \$120 per license. This software is already in use in the art class. Mr. Atkinson made a motion to approve the digital art class. Mrs. Eburn 2nd. Passed.
- 12) Changes to the Course Catalog. Mr. Atkinson made a motion to accept the changes to the course catalog Mrs. Eburn 2nd. Passed.
- 13) Community Food Bank. Mr. Robinson explained that the Skykomish Community Food Bank is in need of a place to house and distribute food supplies. The food bank will pay \$50.00 a month for utilities. His recommendation is for the school to allow them to use the community center Friday 2-6 p.m. Also to use the small office for storage of non-perishable goods. Mr. Atkinson made a motion to approve. Mrs. Eburn 2nd. Passed.

- 14) Memorandum of Understanding between King County Office of Emergency Management and Skykomish School District. Mr. Atkinson made a motion to allow Mr. Robinson to move forward with the MOU with KCOEM. Mrs. Eburn 2nd. Motion carried.
- 15) Puget Sound Energy Grant. The school district has an opportunity to apply for a \$15,000 grant from Puget Sound Energy to install the manual transfer switch for the district's generator. The grant requires a match of \$12,500. Mr. Atkinson made a motion to authorize \$12,500 as matching funds so the District can apply for the Puget Sound Energy grant. 2nd. Motion carried.

Mrs. Eburn moved to adjourn the meeting at 8:41 p.m. Mr. Atkinson 2nd. Mr. Robinson called for a 5 minute break.

Mr. Atkinson made a motion to go into executive session at 8:46 p.m. Mrs. Eburn 2nd. Motion carried.



John Robinson, Chairman